

Minutes trustee meeting 19-11-2024 via Teams

Present: Serge, Tjeerd, Matt

### **Welcome**

We welcome Matt on his first trustee meeting 😊

### **Role assignment of each member**

We have shared roles with specific focus.

Matt and Serge will focus on shared chairman/finance role, Tjeerd will focus on maintenance.

### **Frequency of meetings**

We will meet once a month on a Tuesday, Wednesday or Thursday. Next meeting: beginning of December.

### **Statusupdate/introduction to current affairs for Matt**

Serge gives insight in the current finances and the backlog and the issues arising from that backlog and the progress on the lawsuit.

Tjeerd gives insight on the maintenance work:

- Water supply – monitoring and work by Jackson, the dieselpump, etc.
- Bushclearing and firebreaks – color marks for emergency routes
- Roads – after rain washed away, roads are fixed and water flow is controlled to prevent more damage on the roads. Lights are checked and fixed regularly
- Cables and pipes – water pipes are replaced partially and renew parts when a leak occurs on a part of it. 35m (65mm) plus 60m (40mm) is now repaired.
- Roofs – are a problem as it is expensive. We repair broken parts but no improvements. Matt asks about insurance.
- Pool – 1 pool up and running. Pump is installed, need to find a cheaper way to fix it temporarily.
- General clearing of the reception and bopa
- Q: Regarding water - what do the neighbours have?
  - Bekker: Municipal water from our pipe and boreholes
  - Baden: uses water from the pipeline
  - Löwental: ditto
  - Tom Joubert (Tingala lodge): has a tap but says they don't use it

SHE: we can fill 4 to 5 tanks in a full day. Before we could do this in 4 hours

Massorini and Mahlatini get water from Lulekani (but also problems)

### **Documents**

We discuss the sources of information what we maintain for the Body Corporate

- Dropbox with complete dossier but we will share parts on request
- Website [www.silonqueholidayestate.com](http://www.silonqueholidayestate.com)
- Mailbox.
- Whatsapp maintenance group en trustee group.

### **Current affairs**

- Spraying – Bopa termites, Reception and Jackson house: bugs
  - Houses: walls and thatch will be sprayed or fumigated
  - Free spaying from town: for malaria. Interesting for house Jackson
- Stolen cable at the green gate

- Malfunction in prepaid meter was seen by Eskom and will be audited – case closed, no remark possible on this.
- Tj went to police for a case number so Eskom could come and fix it.
- Gate is now on manual.
- Number #10 is in the process of being sold. There is a discussion about the size (and therefore the PQ).
- Jackson – we want to offer a reduction in hours at the same salary due to his age. Serge will share an updated working schedule.

#### Questions?

No questions.

#### Tasks:

- Contact Koos Becker regarding the key – Tjeerd preferable with Matt
- Spraying – Serge
- Jackson schedule – Serge
- Pool filter replacing sand – Tjeerd
- Schedule new meeting before December 14<sup>th</sup> – Serge
- Add Matt to Trustees appgroup - Tjeerd

*mgj*

T.O. Adema

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