

Minutes of the Trustee Meeting on March 4, 2024

Present: Serge Settels, Tjeerd Adema

Opening:

The conversation begins with a summary: the past period during the absence of Tjeerd was a bit hectic; burglary, leaks in Phomolong and other houses. Luckily, good work by Anthony and Jackson

Electricity:

Request for a quote for electricity meters at central distribution points for locations with broken or inaccessible meters. **Action by Tjeerd.**

Status of Levies:

Levies have been paid for 3 months (August, September, October) by the developer, still a backlog of 130.000. An issue with blocked payment of a Dutch owner has been resolved. One other house has a faulty meter. This needs to be resolved.

Process:

Proposal now that we have space again to have a meeting once a month, in the first week of the month. **Action Serge:** schedule monthly meeting. In this meeting, discuss more about the work of Anthony and Jackson.

Service Manager:

Anthony is a bit creative but offers flexibility. They do their best, look for solutions. We also feel that way, positive effort.

Therefore, cooperate with a solution for Anthony's absence at the beginning of April: we continue to pay under the condition that any backlog is caught up and staff is paid. This has been confirmed by Anthony.

Days off have been passed on to Tjeerd.

Serge also proposes to have Anthony do some more planned work, fitting within his task package.

We must keep an eye on Anthony's "extra work." He has done a lot extra recently (leaks, burglary), and we need to act fairly on this. Request for daily reports so we can pay for extra work if it was necessary. Therefore, regular meetings.

Anthony will get a R1000 advance for minor expenses, so he can be more proactive in bringing materials.

Materials:

Tjeerd reports that chlorine has been purchased, tomorrow still green and blue because that's almost out too. It goes a bit slower in the fall now.

Agreed not to keep too much stock, max 3 months ahead if the offer is good.

Grasscutter: Tjeerd suggests buying a new grasscutter. Anthony's men can work with a scythe but it goes very slowly, hence the fire lanes are not properly cleared.

Last year only repaired, planned purchase did not go through due to illness and departure of Gwen.

Decision to purchase for about R6500, R1500 discount. Tjeerd will claim but will have it paid out instead of credit on levies.

Estate Keeper:

Jackson should also contact me during vacations, not just Tjeerd. Request to communicate this to him.

Security:

Comment by Serge regarding the burglary: Can Tjeerd check the cameras for functionality?

Water Management:

Tjeerd reports that we need to tank twice a week to be able to fill the pool, now 25cm below the edge. Insufficient in one day for both filling the tanks and the pool.

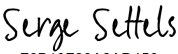
Pump: If the service manager is going to the pump before is holiday in the weekend, Jackson must still go along, this is a condition of the owner of the land where the pump is.

Tjeerd has spoken with Tsakani, user of the Phomolong, about the leak. Reported that we will keep the water tap closed to Phomolong as long as no proper repair has been carried out.

And it's not allowed for Billy and Patrick to just open the tap. Must go through Jackson as manager of water supply. Tsakani understood this.

Proposal by Serge to note separately the extra water collection due to major leaks so it can be explained at an AGM.

Signed of by Serge Settels, chairman

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